



**RE/MAX
RESULTS**

JOB POSITION: Graphic Designer
LOCATION: Eden Prairie, MN
POSITION HOURS: Monday – Friday (8:30 am – 5:00 pm)
POSITION STATUS: Full-time, Hourly, Non-exempt
AVAILABILITY: Immediate

RE/MAX Results is the largest and most productive RE/MAX franchise in the United States and the World. As we continue to grow and expand into markets, our need for creative service grows. With over 40 office locations and nearly 1,300 Sales Executives, we are committed to serving our Sales Executives and their real estate businesses.

JOB DESCRIPTION:

The Marketing Department at RE/MAX Results is growing! As a Graphic Designer you will provide support to the Marketing Department and Sales Executives. We are looking for a motivated, customer facing, creative individual who is eager to take on a variety of digital and print-ready design projects. Projects range from logos, custom branding, booklets, postcards, flyers, social media graphics, business cards, templated WordPress websites, etc. This position requires regular travel to our office locations for in-person meetings. Additional job duties include assisting with company events on nights and weekends (roughly 6 times per year).

WHAT WE ARE LOOKING FOR:

- A solid understanding of corporate design and the ability to create marketing collateral
- Customer service attitude: the ability to conduct meetings via phone call, zoom, and in-person.
- Organizational rock star, juggling and managing many projects and deadlines
- Ability to manage workflow independently, quickly, efficiently
- Team player, flexible, and open to constructive criticism
- Meticulous about the details, ready to catch the small stuff
- Ability to create and maintain positive working relationships with Sales Executives and staff

REQUIREMENTS:

- College degree in Graphic Design or related
- 3+ years of professional design experience
- Proficiency with Adobe Illustrator/Photoshop/InDesign
- Proficiency in Microsoft Word and PowerPoint
- Basic writing/editing skills
- Must have reliable transportation
- The ability to lift at least 20lbs.
- Experience with WordPress websites is a plus

Benefits include Medical, Dental, Life/LTD, FSA Plan & 401(K) with employer matching.

RE/MAX Results is an EOE. We are committed to hiring individuals who contribute to the cultural diversity of our workplace. Employment at RE/MAX Results is based solely on a person's merit and qualifications directly related to professional competence. Our hiring decisions are guided by our equity value; embracing differences, seeking to eliminate racism and other forms of discrimination, and striving to create a workplace in which everyone matters.

Please send a cover letter, resume, and portfolio to jobs_20@results.net to be considered.